

Bulkington Parish Council Expense Claim Form

Folio Number

Claimant:

Tekla Hicks

Claim Date:

31.03.2025

	Total	VAT	Net	Miles at rate per mile	Travel	Stationery	Printing	Postage	Allowance	Other 2		
Item	££.pp	££.pp	££.pp	£0.45	££.pp	££.pp	££.pp	££.pp	££.pp	££.pp	Date	Description of expense (Receipts to be attached in all cases)
1	2520	000	2520	56	2520	Enter NET excluding VAT values below						
2	7800	000	7800						7800		31/03/2025	WFH allowance £6p/w x 13
3	6000	000	6000			1000	3000	2000			31/03/2024	Stationery & Postage
14	8499	000	8499							8499	31/03/2025	Microsoft 365 Renewal
15	1000	000	1000							1000	31/03/2025	Pro rata WALC post election training
Total Claimed	<u>25819</u>	<u>000</u>	<u>25819</u>		<u>2520</u>	<u>1000</u>	<u>3000</u>	<u>2000</u>	<u>7800</u>	<u>9499</u>		
					Net	Net	Net	Net	Net	Net		

Checked by

Name:

Date